

Minutes: Governance Committee Meeting Wednesday, June 9th, 2021

Member Attendance: Matt Dugan, Jill Southworth, Dr. Mary Stevens, Jason Follet

Staff Attendance: John Kliegl

Quorum YES

- 1) The main agenda item for discussion at the meeting was filling the positions of Vice Chair and Secretary.
- 2) Michele Wilkie submitted a letter to Matt Dugan resigning as Secretary and as a member of the board to be effective immediately. Therefore, the committee needs to nominate someone as secretary to serve for the remainder of the current term and/or to serve for the next term as well.
- 3) John suggested the committee nominate someone to complete Michelle's term as Secretary and then nominate someone in November to serve as the Secretary for the next term.
- 4) The committee discussed the Bylaws regarding the terms of the SOIA officers. According to the Bylaws the Board Chair, Vice Chair, Secretary, and Treasurer are all elected for terms of two years. It was noted that anyone filling a vacancy for any position due to resignation would not be a temporary officer, they would be elected as the permanent officer to complete the term of the person who resigned.
- 5) The committee also noted that Michele's board member position needs to be replaced to fill out her term until 12/2023. It was decided to fill the secretary position at this time and then fill her board member position in November.
- 6) The committee discussed if any board members had expressed interest in the Vice Chair or Secretary position. Matt Dugan stated that no one had expressed any interest to him as of this time.
- 7) John Kliegl shared that he has had people say they would fill in as needed, but at this time no one has given him any indication that they are interested in filling the open positions.
- 8) The committee discussed the importance of having candidates for these positions that have some history of involvement with Special Olympics and some association with SOIA. One idea discussed for communicating and or recruiting for the open positions is through personal conversations.
- 9) It was decided that Matt Dugan will send out an email this evening asking for nominations for the Vice Chair and Secretary positions to complete the current term until 12/21. The slate of officers to serve the 2022-2024 will be presented at the November 2021 meeting.

10) Since Mary chairs the governance committee it was decided that anyone interested in the Vice Chair or Secretary position needs to contact Mary by June 18, 2021. Jill Southworth also mentioned that in addition to self-nominations board members can nominate another board member with consent from that member.

11) The final decision is to have nominations submitted to Dr. Mary Stevens by Friday, June 18, 2021 with the special election to be held June 23, 2021.

12) It was suggested that whomever puts in their name for the Vice Chair or Secretary position needs to include a brief bio showing their commitment and/or history with Special Olympics Iowa. The bylaws were reviewed with the following noted: John and Matt have the authority to hold a special meeting. The ballot will be included with the agenda.

Meeting Adjourned