

SOIA Governance and Nominating Committee  
Zoom Meeting  
May 6, 2012  
11:00

Members attending: Jill Southworth, Dr. Mary Stevens and John Kliegl

Agenda and Minutes

1. Board Membership: There are currently 20 members on the board of directors. The gender makeup includes 9 females and 11 males. With respect to geographic diversity 12 members live in the west central region, 4 live in the central region, 2 live in the east region, 1 lives in the south central region and 1 member lives out of state. The information on the membership list was discussed and it was decided that the information needs to be updated and confirmed by members. John will update the list based on information available and then send the list to board members for verification.
2. Term limits: According to the SOIA bylaws members are limited to 3 consecutive 3 year terms. Dr. Mary Stevens will complete her 3rd term on 12/31/21. Therefore, she will resign as Vice Chair of the executive committee at the May 26th meeting. Nominations for a new Vice Chair who will succeed as Board Chair in January 2022 will be open to all board members. The suggestion was made that this would be a good opportunity to review the responsibilities of all leadership positions. It is recommended that a description of each leadership position be included in the board packet so board members can review in advance and then discuss at the May 26th Board meeting.
3. Review SOIA bylaws:  
The retreat in June will be an opportunity to review the bylaws. It was noted that the following requirements need to be specifically addressed:

- President/CEO performance review,
  - minutes of board and committee meetings, and
  - responsibilities of each leadership position and each committee.
4. After the Board retreat in June a meeting of the Governance and Nominating Committee will be scheduled to develop a slate of candidates for each elective office and Board membership.