



## Day of Event Volunteer Details: Mid-Winter Tournament

**Event:** Special Olympics Iowa- Mid-Winter Tournament

### Event Volunteering Information:

- Open to the public
- Anyone who signs up using our online registration at [www.soiowa.org/volunteer](http://www.soiowa.org/volunteer) will receive an email **one week prior** to the event with volunteer and event information.

### Volunteer Questions:

- Questions about volunteering can be answered **up until 4:30pm on the Tuesday of the week of the Mid-Winter Tournament event**. You can contact us by:
  - Emailing the contact for this event found on [www.soiowa.org/volunteer](http://www.soiowa.org/volunteer) page or on the sign up form
  - Emailing [Volunteer1@soiowa.org](mailto:Volunteer1@soiowa.org)
  - Calling the SOIA state office at [515-986-5520](tel:515-986-5520)
  - Please refer to our website for helpful information [www.soiowa.org/volunteer](http://www.soiowa.org/volunteer)
- After that Tuesday at 4:30pm the state office staff will be out of the office preparing for the event with no/little access to email and no access to our state office phone.
- State office hours for calling: Monday-Friday 8:30am-4:30pm



## Who can volunteer?

This is one of the largest Special Olympics Iowa events. It requires several volunteers for this multi-sport event.

- **Individuals**- Sign up just yourself or maybe you and a few friends or family members! Choose the same volunteer assignment slot as to be at the same position as your friends/family members!
- **Groups**- Companies, work places, schools, activity groups, church groups, sports teams, or any other types of larger groups are welcome to sign up to volunteer! We try our best to accommodate large groups by keeping members together as best we can.
- **Age Restrictions**- We welcome families with children and school age students to volunteer! We typically say children 10 and up who come with an adult chaperone are best suited to volunteer at a Special Olympics Iowa event. However, we do make exceptions on a case by case basis. School groups or classes are welcome to come with a suitable number of chaperones for your group.
- **Students**- We welcome students to join us! If you need verification of volunteer hours for school, you can find an Event Director the day of the event to sign a form, email your questions to the contact for this event found on [www.soioowa.org/volunteer](http://www.soioowa.org/volunteer) page, or call the state office at 515-986-5520
- **Employees**- Does your work place designate paid time off for volunteer hours? Come volunteer with us! If you need verification of volunteer hours for work, you can find an Event Director the day of the event to sign a form, email your questions to the contact for this event found on [www.soioowa.org/volunteer](http://www.soioowa.org/volunteer) page or call the state office at 515-986-5520
- **Mobility/Activity Accommodations**: If you have mobility restrictions and would still like to volunteer, we are happy to accommodate you by assigning you to an appropriate volunteer position. Please communicate your needs with the event director the day of the event. See the volunteer assignment descriptions section below, email your questions to the contact for this event found on [www.soioowa.org/volunteer](http://www.soioowa.org/volunteer) page or call the state office at 515-986-5520



# What is Mid-Winter Tournament?

## Mid-Winter Tournament Competition Information:

More information on Special Olympics Iowa Mid-Winter Tournament athlete competition can be found by clicking on this link: [www.soiowa.org/statewide-competitions](http://www.soiowa.org/statewide-competitions) then by clicking on the Mid-Winter Tournament tab. View our Mid-Winter Tournament Handbook on this site! More in-depth details and athlete schedule with times can be located at the link above.

## Sports & Events:

- Team Basketball (3 on 3 and 5 on 5)
- Basketball Skills
- Powerlifting
- Gymnastics
- Cheerleading
- Dance



## When & Where?

### Date and Times:

- March
- Friday Banquet- 5:30pm- 8:30pm
- Saturday Sporting Events- 8:30am-12noon OR 12noon-4:30pm OR all day shift
- See [www.soioowa.org/volunteer](http://www.soioowa.org/volunteer) for specific dates & times for this year.

### Locations:

Iowa City, IA

Volunteer Check-in located at your event/venue

- **Team Basketball & Gymnastics**- University of Iowa Field House
  - Map: [Click Here](#)
- **Basketball Skills**- Iowa City High School
  - Map: [Click Here](#)
- **Cheerleading & Dance**- Iowa City West High School
  - Map: [Click Here](#)
- **Powerlifting**- Pro-Fit Gym
  - Map: [Click Here](#)



# How do I volunteer?

## Volunteer Sign Up:

- Sign up using our online registration and you're good to go!
- Volunteer sign up can be located at [www.soiowa.org/volunteer](http://www.soiowa.org/volunteer) at the right hand column under "Register to Volunteer."
- We encourage everyone to register on our online sign up prior to coming to volunteer at the event. The sooner the better!

## Volunteer Assignments:

- You will select your volunteer slot/assignment when you sign up on the volunteer registration.
- Volunteer slots/assignments are on a first come first serve basis. Sign up the sooner the better!
- If you are a part of a group and you wish to volunteer together, you can sign up for the same volunteer slot/assignment.
- If you are a part of a group and you wish to change volunteer assignments with someone in your group, please coordinate with your group leader/main contact for your group.
- Your volunteer positions may shift slightly from your requested assignment due to volunteer numbers and the assignment process. Please be prepared to be flexible. Thank you.



## Volunteer Assignment Descriptions:

- **Sport Assistant**- Volunteers will be assigned a more specific job the day of the event and will be under the direction of the designated Sport Event Director. Specific sport jobs include escorting athletes from the staging area to their event, staging athletes for their event by organizing athletes into their assigned heats, measuring throws, timing, keeping score, ball retrieving, or other related roles.
- **Award Assistant**- Under the direction of the Awards Event Director, volunteers will assist in organizing medals/ribbons, presenting athletes with their awards and other related roles.
- **Souvenir Assistant**- Under the direction of the Souvenir Sales Event Director, volunteers will assist with souvenir sales, help athletes pick out items, handle money and credit cards and other related roles.
- **Hospitality Assistant**- Under the direction of the Hospitality Event Director, volunteers will assist with snacks and lunches and other related roles.
- **Set Up & Tear Down Assistant**
- **First Aid & Athletic Training Volunteers**- Must be certified



## Day of Event Information

### Day of Event Volunteer Check In:

- Please go to Volunteer Check-In first thing after you park.
- Volunteer Check-in located at your event/venue
- Follow signs in your venue to the Volunteer Check-in table.
- Here you will receive your volunteer T-shirt and nametag with assignment.
- **Team Basketball & Gymnastics**- University of Iowa Field House
  - Map: [Click Here](#)
- **Basketball Skills**- Iowa City High School
  - Map: [Click Here](#)
- **Cheerleading & Dance**- Iowa City West High School
  - Map: [Click Here](#)
- **Powerlifting**- Pro-Fit Gym
  - Map: [Click Here](#)



## Day of Event Parking:

### University of Iowa Field House

**University of Iowa Field House; 225 S Grand Avenue, Iowa City: 319-335-9847 Basketball Team and Gymnastics**

The Field House is located west of Rienow and Slater Residence Halls and just east of the University Hospitals and Clinics. Parking is available in the Field House Lot underneath the South Gym or in Lot 14, a parking lot southeast of the Field House. The main entrance to the Field House is Main Street, the area between the swimming pool and South Gym (the corner of the Field House closest to Lot 14 – look for the signs). There is an elevator in the Field House.

#### **Parking Map and Weekend Rates – University of Iowa Field House**

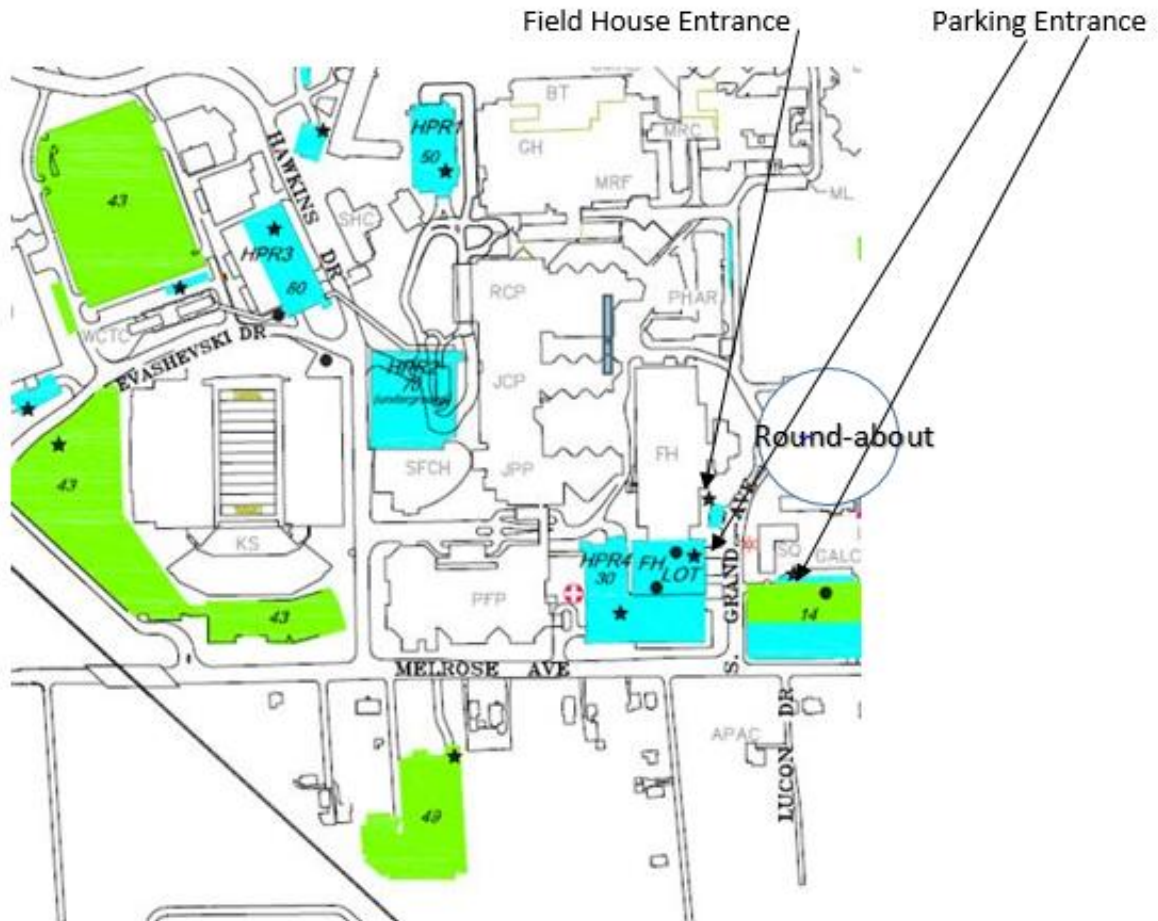
Parking Rates: Ramp 4 - \$1.20 / hour                      Field House Lot - \$1.20 / hour                      Lot 14 - \$1.20 / hour

Lot 43 – Bus parking is available in this lot. Also free parking on weekends. Please park in marked stalls only.

Lot 49 – Open for public use on the weekends.



**Special  
Olympics**  
Iowa





## Iowa City West High School

**Iowa City West High School;** 2901 Melrose Avenue, Iowa City

**Cheerleading**

Parking is available in the north lot in front of the school. All other parking is available in the south lot behind the school. Enter the school through entrance number 15 which is near the tennis courts at the east end of the south parking lot. Look for signs marking the entrance. Parking is free.

## Iowa City High School

**Iowa City City High;** 1900 Morningside Drive, Iowa City

**Basketball Skills**

Parking is available in the south lot near the gym entrance. Look for signs marking the entrance. Parking is free.

## Pro-Fit Gym

**Pro-Fit Gym;** 770 Quarry Road, Coralville

**Powerlifting**

Parking is available on the south side of the gym near the entrance or on the north side. Delegations staying at the Marriot can walk to the gym (approximately 5 – 10 minutes from the south side of the hotel).



## Day of Event Bus Shuttle Service:

Shuttle service is provided between the University of Iowa Field House, Iowa City High & Iowa City West HS. **The bus will NOT stop at Pro-Fit Gym for powerlifting.** The shuttle bus is **not** wheelchair accessible. The shuttle will stop at the top of the hour at the Field House near the main entrance. The shuttle will go to Iowa City West HS & will stop outside the north entrance of the school approximately 20 minutes later. The third stop will be to Iowa City High in the SOIA designated parking lot approximately 20 minutes later.

### Two Important Notes Regarding the Shuttle Service

1. Please do not rely on this service to transport athletes from one venue to another.
2. This service is not wheelchair accessible.

<u>Stops:</u>	<u>Times:</u>	<u>Location:</u>
Stop #1	Top of the Hour	University of Iowa, near the Main Entrance
Stop #2	20 minutes after the U of I stop	Iowa City West HS, near the North Entrance
Stop #3	20 minutes after the ICWHS stop	Iowa City City High, near the Tennis Courts
Start Time:	9:00 am at the University of Iowa Field House (first pickup)	
End Time:	3:00 pm at the University of Iowa Field House (last drop off)	
	<ul style="list-style-type: none"><li>• The last pickup is at Iowa City City High at approximately 2:40 pm</li></ul>	

#### Schedule Example:

9:00 am	University of Iowa Field House
9:20 am	Iowa City West HS
9:40 am	Iowa City City High



## Day of Event Attire:

- Dress comfortably, in layers and casually. This is an athletic, active event.
- This is an indoor event at all venues.
- Please wear the free complimentary volunteer shirt you receive at Volunteer Check-In the day of the event so we are able to identify our volunteers. Restrooms at each venue will be available for changing into your shirt. You may also want to consider wearing something that can easily be worn underneath your T-shirt due to heavy traffic in the restrooms.

## Day of Event Food & Beverage:

- Free complimentary lunch will be provided for Saturday volunteers located in the lunch areas.
- Free complimentary dinner will be provided for Friday banquet volunteers located at the banquet.
- Unfortunately we are unable to accommodate specific dietary needs. Please plan accordingly.
- Concessions and vending machines will not be available. Please bring water bottles to the events for athletes, coaches, chaperones and spectators. You may want to bring snacks and water with them. These items can be brought to the lunch area at the venue.