

**Special
Olympics**
Iowa



Summer Games 2019 Group Registration- Directions:

Thank you for your willingness to sign up a group to volunteer at Summer Games!

TIP: *Registration is based on first come first serve, so the sooner your group registers to volunteer the better!*

IF YOU ARE A “GROUP LEADER”
READ THESE STEPS....

1. Look at the *general day-of-event volunteer registration* [CLICK HERE](#)
2. Decide what event(s) you want your group to sign up for
3. Send your group the [registration link](#) & the event name/info so they know what to sign up for
4. Give us your group leader contact info [CLICK HERE](#)
5. *Optional-* Reserve the whole event for your group if you choose

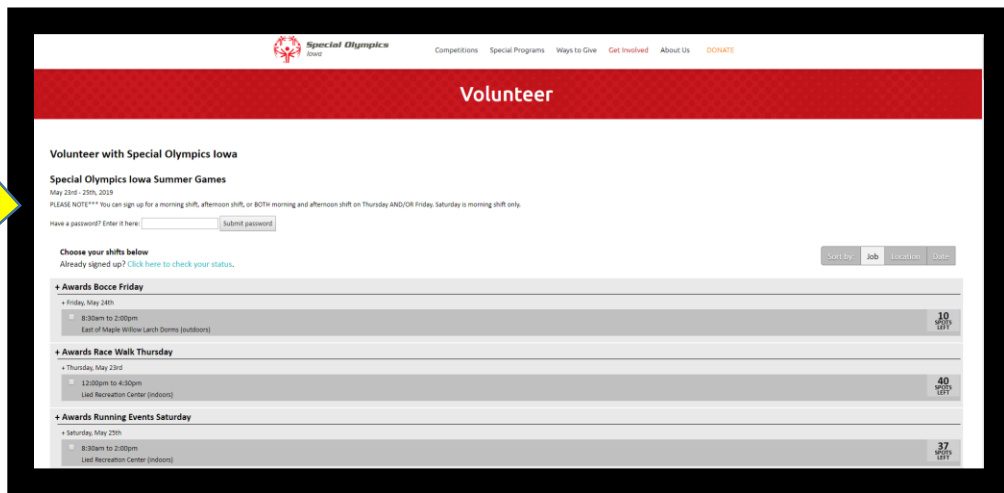
Scroll Down For In-depth Details!

STEP

1.

-Access the general day-of-event volunteer registration link.
***CLICK HERE**

It will look like this--



- **TIP:** OR you can find the registration link on www.soiowa.org/volunteer

It will look like this on www.soiowa.org/volunteer--



STEP

2.

-Once you've accessed the volunteer registration link, look at what events & the number of slots that are still available.

-Then decide what event(s), date(s), shift time(s) you would like your group to sign up for.

It will look like this--

+ Track & Field 100m Dash Friday	
+ Friday, May 24th	
<input type="checkbox"/> 8:00am to 12:30pm Lied Recreation Center (indoors)	35 SPOTS LEFT
<input type="checkbox"/> 12:30pm to 4:30pm Lied Recreation Center (indoors)	34 SPOTS LEFT

-Event
-Day
-Time

Number
of Slots
Available

TIP: At the top of the registration page, you can sort registration by job title, location, or the date if you choose.

Volunteer

Volunteer with Special Olympics Iowa

Special Olympics Iowa Summer Games
May 23rd - 25th, 2019
PLEASE NOTE*** You can sign up for a morning shift, afternoon shift, or BOTH morning and afternoon shift on Thursday AND/OR Friday. Saturday is morning shift only.

Have a password? Enter it here:

Choose your shifts below
Already signed up? [Click here to check your status.](#)

Sort by: **Job** Location Date

Sort by
section

STEP

3.

-Contact your group members and tell them to register themselves to volunteer!

-Communicate/send to your group members the following:

- Send the volunteer registration link to your group
 - [CLICK HERE](#) or go to www.soiowa.org/volunteer to access the link
- Send the name of your group
They will need to type it in when they register. **It will look like this -**
Specific is best--Example: Wells Fargo Jane's Group, Joe's Hardware Store, North High School Student Council, US Bank in Ames

If you are volunteering with a group, type group name here:

Also don't forget to send this info if you want your group to volunteer together.....

- Send the name of the event(s) you want your group to sign up for
--Example: Track & Field 100m Friday
- Send the day you want your group to sign up for (Thurs.; Fri.; &/or Sat.)
- Indicate if they should sign up for the morning shift, afternoon shift, either shift, or both

TIP: *Registration is based on first come first serve, so the sooner your group registers to volunteer the better!*

STEP

4.

-Are you the leader/head for your group?

*[CLICK HERE](#) to let us know so we can have contact with you as the group leader.

-Don't forget to sign yourself (the group leader) up for a shift on the "general day-of-event volunteer registration as well

STEP

5.

Optional

-If you would like to reserve all volunteer slots for a specific event, (follow steps 1 through 4 and) follow these directions:

-IF YOU ARE RESERVING AN ENTIRE EVENT YOU MUST AGREE TO FILL ALL VOLUNTEER SLOTS FOR THAT EVENT Thanks! 😊

-Contact *Director of Volunteers* and communicate/send the following information:

(ephipps@soiowa.org or 515-986-5520)

- Send the name of your group
(Specific is best. They will need to type it in when they register.)
(--Example: Wells Fargo Jane's Group; Joe's Hardware Store, North High School Student Council, US Bank in Ames)
- Send the name of the event(s) you would like to reserve
(--Example: Track & Field 100m Friday)
- Indicate if you would like to reserve the morning shift, afternoon shift or both
-
- The *Director of Volunteers* will give you a password that your group will need to type in at the top of the volunteer registration in order to access your reserved event/slots. Please let your group members know this information & password.

It will look like this --



Volunteer with Special Olympics Iowa

Special Olympics Iowa Summer Games

May 23rd - 25th, 2019

PLEASE NOTE*** You can sign up for a morning shift, afternoon shift, or BOTH morr

Have a password? Enter it here:

Submit password

Questions?

Need an alternative way to register your group?

Contact:

ephipps@soiowa.org

or 515-986-5520

We hope to see you there!